

**P.M.B. 1526, OWERRI**

**INVITATION TO TENDER FOR YEAR 2015/2016 (MERGED) TETFUND NORMAL INTERVENTION PROJECTS, FEDERAL UNIVERSITY OF TECHNOLOGY,**

**INTRODUCTION:**

The Federal University of Technology, Owerri invites competent Contractors/Suppliers to Tender for the following:

- (1) Procurement of Equipment for Entrepreneurship Program – (LOTS 1 & 2)
- (2) Rehabilitation of School of Environmental Technology Building Phase 8 (LOT 3);

**MANDATORY REQUIREMENTS (Original documents must be presented for sighting):**

- (a) Evidence of Incorporation with the Corporate Affairs Commission (CAC);
- (b) Current Tax Clearance Certificate for the past 3 years i.e. 2014, 2015 and 2016;
- (c) Evidence of Compliance with PENCOM requirements (with Certificates);
- (d) Evidence of Compliance with Industrial Training Fund (ITF) requirements (with Certificates);
- (e) Evidence of Compliance with the National Social Insurance Trust Fund (NSTIF);
- (f) Evidence of registration on the Bureau of Public Procurement's National Database of contractors, Consultants and Service Providers by inclusion of Interim Registration Report (IRR) by the BPP;

**OTHER REQUIREMENTS:**

- (a) List of similar and verifiable projects successfully executed by your company with locations, letters of award, completion certificates within the last 5 years.
- (b) Current Company Audited Account for the past 3 years (2014, 2015 & 2016).

(c) List of technical and administrative staff with their qualification/CV and Certificates including registration with relevant professional bodies.

(d) List of verifiable essential equipment in full working condition with proof of ownership, hire or lease.

(e) Current Sworn Affidavit in line with the provision of part iv. Section 6 Sub-section 16(f) of the Procurement Act 2007

(i) That all the documents for the Technical bid are genuine and correct

(ii) That the Director(s) of the prospective contractual company has/have never been convicted by any court of law

(iii) That neither the company nor any of the company's directors is bankrupt

(iv) That no Officer of the Federal University of Technology, Owerri (FUTO) is a former or present director of the company.

(v) That the company is not in receivership.

#### **COLLECTION OF BID DOCUMENTS/TENDER:**

Contractors are to collect Financial Bid documents from the General Office of the Procurement Unit, Room 215, Senate Building upon payment of N10,000.00 (Ten thousand Naira) only for Lots 1 & 2 and N30,000.00 Thirty thousand Naira only for LOT 3 to the FUTO Microfinance Bank and obtain receipt of payment and only qualified companies will have their Financial Bids opened.

#### **SUBMISSION OF TECHNICAL AND FINANCIAL BID DOCUMENTS/OPENING:**

Your Technical and Financial Bid Documents must be in two different sealed envelopes tagged "Technical Bid" and "Financial Bid", respectively with the company's name and must be placed in an envelope marked on the top left-hand corner, the Project Name and lot No. and addressed to The Vice-Chancellor, Federal University of Technology, Owerri, Imo State. The Document should be dropped in a tamper proof box provided at the General Office of the Procurement Unit, Room 215, Senate Building.

#### **DEADLINE FOR SUBMISSION**

The Document shall be submitted not later than **12:00 noon, 5th March, 2018.**

### **OPENING OF TENDER DOCUMENTS**

The Bid documents shall be opened immediately after 12:30pm of submission in the University Council Chambers on the **5th March, 2018.** All bidders are expected to attend. Interested Members of the Public and Private Sector Professionals in the Construction Industries. Non-Governmental Organizations and Journalists are invited to witness the opening.

### **PLEASE NOTE:**

(a) The participation in the bid process does not guarantee any person the right to be selected or awarded any contract.

(b) That by the submission of tender documents, the University is neither committed nor obliged to award any contract to any Contractor/Supplier/

Agency.

(c) That this advertisement for invitation to tender should neither be misconstrued as commitment on the part of the University, nor should it entitle any Contractor/Firm to make any claims whatsoever and/or seek any indemnity from the University.

(d) The University reserves the right to reject any or all bids of interest and to terminate the procurement process at anytime without any liability to the University.

(e) Any bid submitted after the closing time and date shall not be considered.

(f) If at any time during the procurement/construction process it is discovered that the submission made by any contractor is invalid/fake, the contractor will be automatically disqualified and the investment made so far in the project will be automatically voided.

### **ENQUIRIES:**

All enquiries should be directed to the Ag. Head Procurement Unit/Secretary to Tenders Board Federal University of Technology, Owerri.

**Signed:**

**Ag. Head, Procurement Unit/Secretary to the Tenders Board**